

[VIDEO] Create Food Rules

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CDT

Create food rules that dictate how often a food is served or what foods can be served together. These are referred to as food frequency and food combination rules. Watch the video below, or click a link to jump to a specific rule type.


In this article:

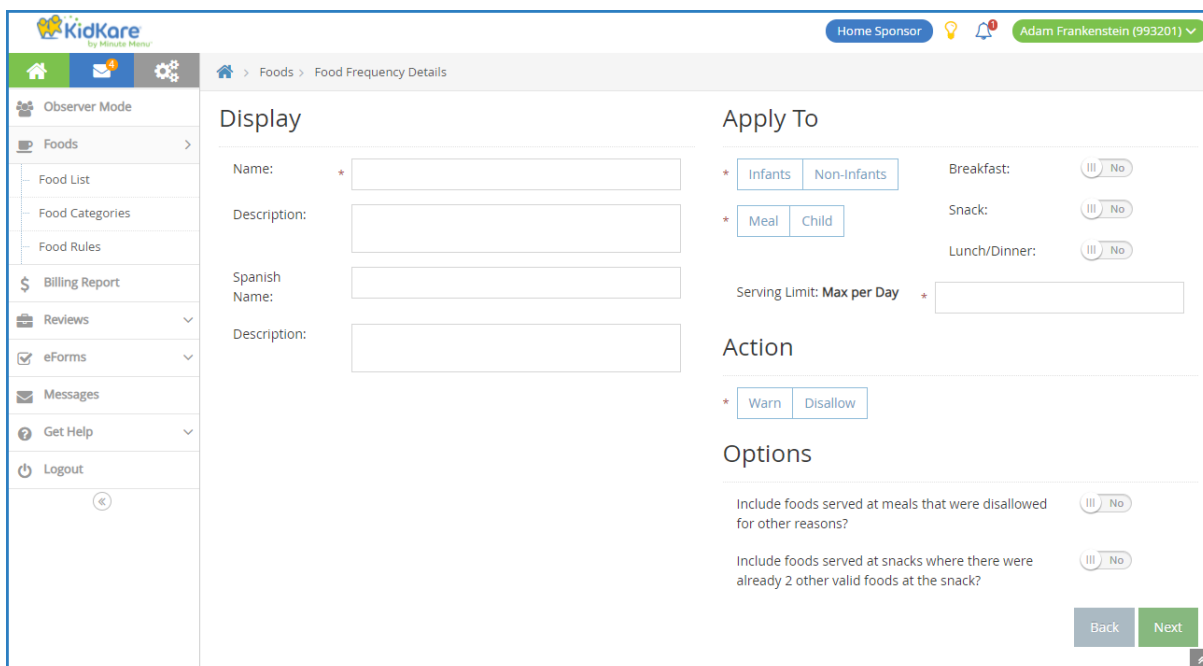
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Adding Food Frequency Rules

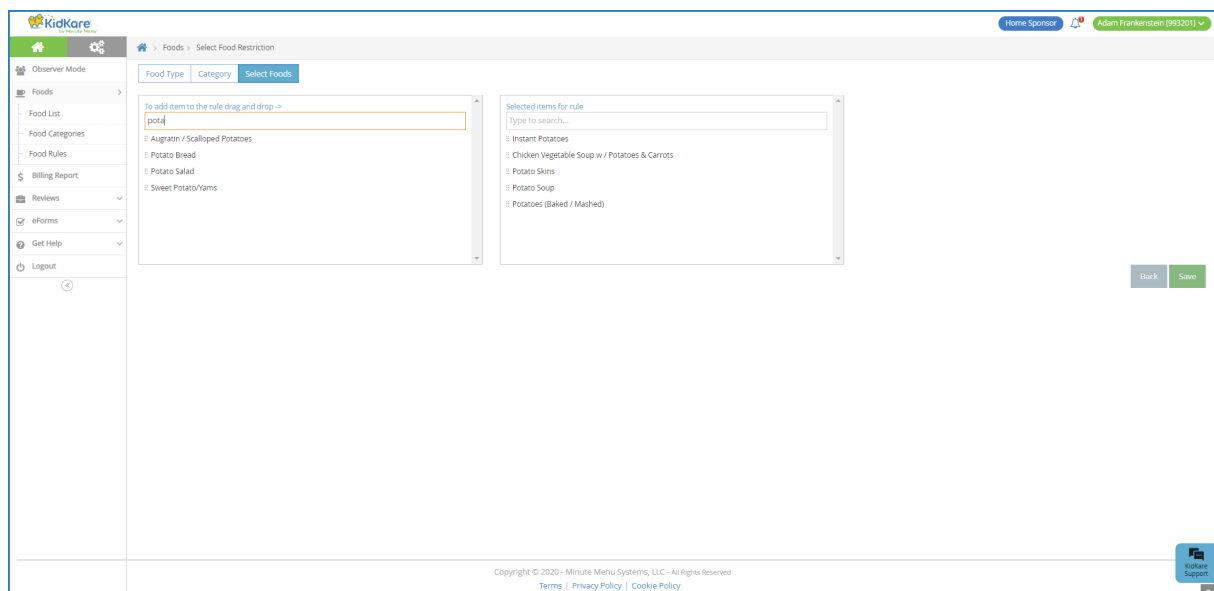
Note: We strongly recommend that you review your existing rules before adding a new one to ensure that you are not adding a duplicate.

1. Click the **Administration** menu and select **Manage Foods**. KidKare opens in a browser.
2. Log in using the same credentials you use to access Minute Menu HX.
3. From the menu to the left, click **Foods**.
4. Click **Food Rules**. The Rules page opens.
5. Click **New Rule** and choose from the following:
 - Limit Foods/Day
 - Limit Foods/Week
 - Limit Foods/Month
6. The Food Frequency Details page opens. In the **Display** section:
 - a. Click the **Name** box and enter a name for this rule. This box is required.
 - b. Enter a description, Spanish name, and Spanish description, if needed.

7. In the **Apply To** section, select the age group and meals to which the rule applies:
 - a. Click **Infants** or **Non-Infants**.
 - b. Click **Meal** or **Child**.
 - c. Click  next to each meal to which this rule applies.
 - d. Click the **Serving Limit** box and enter the number of servings of this food allowed for the time period you selected in **Step 5**.
8. In the **Action** section, select **Warn** or **Disallow**.





9. In the **Options** section, click  next to each setting that applies:
 - Include Foods Served at Meals that were Disallowed for Other Reasons
 - Include Foods Served at Snacks Where There were Already 2 Other Valid Foods at Snack
10. Click **Next**. The Select Food Restriction page opens.
11. Select a food type, category, or food to restrict.
 - To restrict a food type:
 1. Click **Food Type**.
 2. Select the type.
 - To restrict a food category:
 1. Click **Category**.
 2. Click the category in the first box and drag and drop it into the **Selected Items for Rule** box. You can click the **Type to Search** box and enter a category name to filter the categories that display.
 - To restrict a specific food:
 1. Click **Select Foods**.
 2. Click the food in the first box and drag and drop it into the **Selected Items for Rule** box. You can click the **Type to Search** box and enter a food name to filter the foods that display.
12. Click **Save**.



Adding Food Combination Rules

1. Click the **Administration** menu and select **Manage Foods**. KidKare opens in a browser.
2. Log in using the same credentials you use to access Minute Menu HX.
3. From the menu to the left, click **Foods**.
4. Click **Food Rules**. The Rules page opens.
5. Click **New Rule** and choose from the following:
 - Any 2 Foods
 - All Foods
6. The Food Combination Details page opens. In the **Display** section:
 - a. Click the **Name** box and enter a name for this rule. This box is required.
 - b. Enter a description, Spanish name, and Spanish description, if needed.
7. In the **Apply To** section, select the meals to which the rule applies.
8. In the **Action** section, select **Warn** or **Disallow**.

9. In the **Options** section, click  next to **Print Description on Provider Error Letters** to include this warning/disallowance on Provider Error Letters.
10. Click **Next**. The Select Food Restriction page opens.
11. Select a food type, category, or food to restrict.
 - To restrict a food type:
 1. Click **Food Type**.
 2. Select the type.
 - To restrict a food category:
 1. Click **Category**.
 2. Click the category in the first box and drag and drop it into the **Selected Items for Rule** box. You can click the **Type to Search** box and enter a category name to filter the categories that display.
 - To restrict a specific food:
 1. Click **Select Foods**.
 2. Click the food in the first box and drag and drop it into the **Selected Items for Rule** box. You can click the **Type to Search** box and enter a food name to filter the foods that display.
12. Click **Save**.



by Minute Menu

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Foods > Select Food Restriction

Food Type

Category

Select Foods

To add item to the rule drag and drop ->

pd

Pork

Selected items for rule

Type to search...

Potatoes

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