Set Up User Permissions

Sponsor administrators must provide their monitors with access to the KidKare Monitoring Tool. Access is controlled by the hx2go Permissions dialog box.

1. Click the **Administration** menu and select **Users/Monitors**.

2. Click the **Select User/Monitor** drop-down menu and select the user to change.

3. Click **hx2go**. The hx2go Permissions dialog box opens.

4. Check the **hx2go App Access** box.
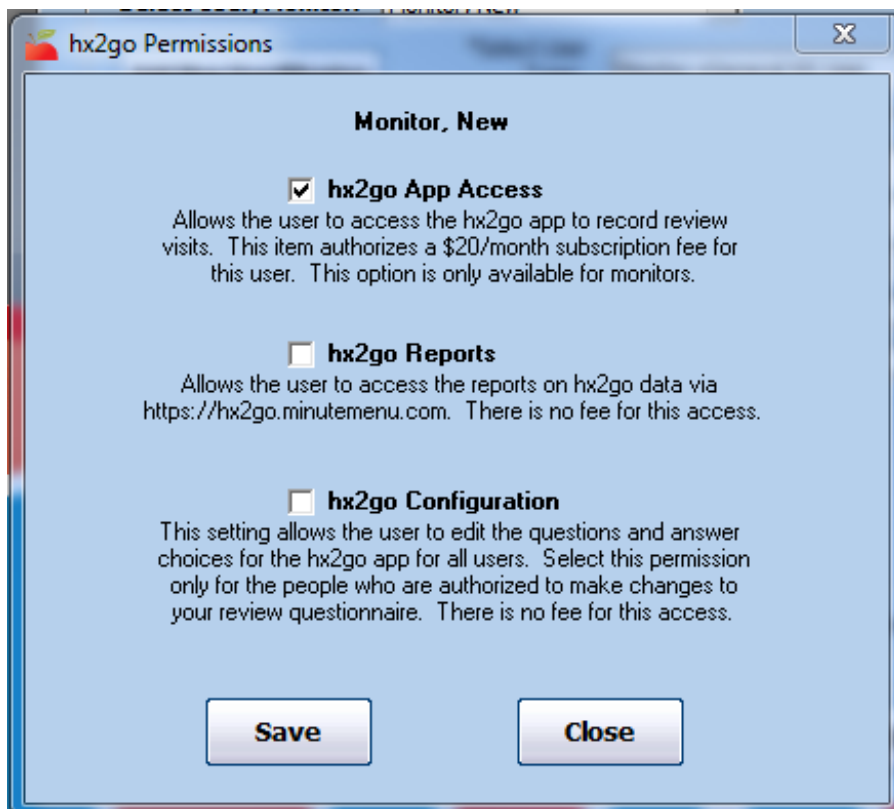
5. Check the **hx2go Configuration** box to allow this user to make changes to the questionnaire configuration.

6. Click **Save**.

> **Note:** If you set **preference U.003 (General Behavior - Use Provider Security)** to **Y**, Monitors can only see those providers who have the same group number as they do.