

Delete Reviews

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Warning! Deleting reviews can affect the way a provider's claim is processed. Only delete reviews that were entered in error.

1. Click the **Providers** menu and select **Provider Reviews**. The List Reviews window opens.
2. In the **Filter By** section, select **All Providers** or **Selected Providers**. If you choose Selected Providers, click the **Provider** drop-down menu and select the provider.
3. Click **Refresh List**.
4. Click **Delete** next to the review to delete.
5. Click **Yes** at the confirmation prompt.

Note: You can also delete reviews from the Provider Reviews window. Click **View** in the List Reviews window. When the Provider Reviews window opens, click **Delete**.