

# Training Reports

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The following Training reports are available. This list is not comprehensive. To access these reports, click the **Reports** menu, select **Training**, and then select the appropriate report.

- **Provider Training Hours Summary:** This report lists the total number of training hours for a provider.
- **Providers Not Trained:** This report lists all providers who have not been given training within the date range specified. For more information, see [Providers Not Trained Report](#).
- **Training List Export File:** This is a CSV file that lists all provider training sessions you've recorded. For more information, see [Training List Export File](#).
- **Training List Mailing Labels:** This works the same as the Training List Export File, only it generates provider mailing addresses in the Avery 5160 format.