

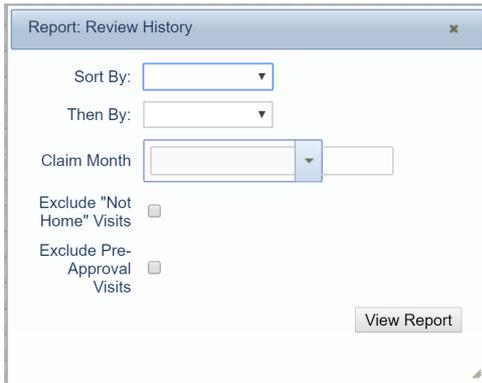
# Review History Report

Last Modified on 12/21/2022 10:54 am  
CST

This report provides a concise list of reviews completed for the selected claim month. You can also print this report in Minute Menu HX. For more information, see [Reviews Reports](#).

To print this report in the Admin Review site:

1. Log in to <https://reviewadmin.minutemenu.com/Account/LogOn>.
2. Click the **Reports** tab.
3. Click **Other Reports, Reviews, and Review History**. The Report: Review History pop-up opens.



Report: Review History

Sort By:

Then By:

Claim Month:

Exclude "Not Home" Visits

Exclude Pre-Approval Visits

View Report

4. Click the **Sort By** drop-down menu and select the primary sort for the report.
5. Click the **Then By** drop-down menu and select the secondary sort for the report.
6. Click the **Claim Month** drop-down menu and select the claim month for which to run the report.
7. Check the **Exclude Not Home Visits** box to exclude any prior visits where the Monitor indicated the provider was not home from the report.
8. Check the **Exclude Pre-Approval Visits** to exclude any pre-approval review visits from the report.
9. Click **View Report**. A PDF report downloads.