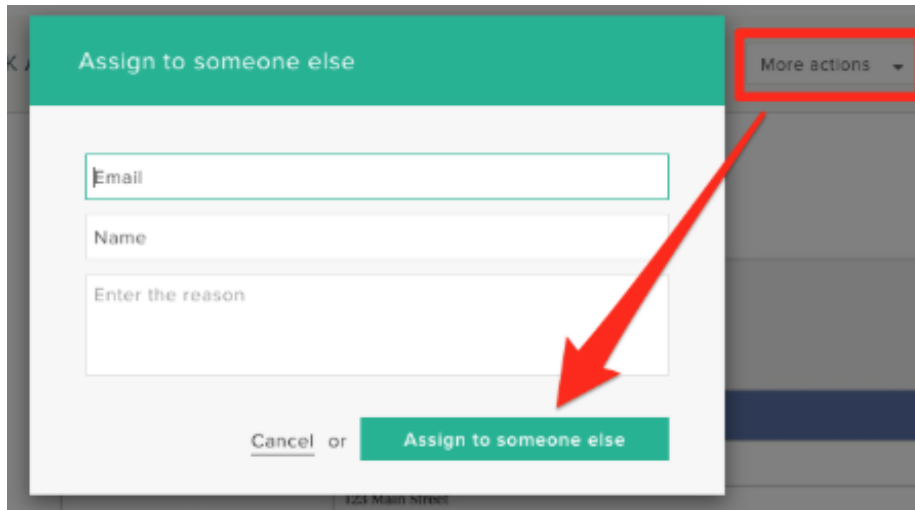


Reassign Your Agreement to a Different Signer

Last Modified on 07/22/2019 3:54 pm CDT

If you need to reassign your agreement to a different signer in Zoho:

1. Click **More Actions**, and select **Reassign**. The Assign to Someone Else pop-up opens.



2. Click the **Email** box and enter the email address for the person who is authorized to sign the agreement.
3. Click the **Name** box and enter the name of the person who is authorized to sign the agreement.
4. Click the **Enter a Reason** box and enter the reason you are reassigning this agreement, if needed.
5. Click **Assign to Someone Else**.